

**\*\* PLEASE READ ALL PAGES \*\***

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**At your earliest convenience,  
please DROP OFF your tax  
records**

**Time for Taxes!**

Dear \_\_\_\_\_

Thank you for entrusting your 2022 tax return preparation to Berman and Sons, we look forward to being of service to you again this year.



- ⇒ **Important:** Enclosed are our Tax Checklist (yellow), Charitable Contributions (white) and Tax Preparation (blue) forms and other worksheets (if applicable). These **must be** filled out, signed and submitted with your tax records. We cannot process your return until we have these completed. This is to ensure that we have all the necessary information to prepare a complete and accurate tax return. **Please see back page for assistance in gathering your 2023 tax information.**

**What's New?** There was no significant tax legislation passed in 2023 affecting 2023 tax returns, but there were numerous pieces of tax legislation passed in 2022 that will impact 2023 and beyond.

**Child Tax Credit** – the maximum credit is \$2,000 per child under age 17, remains at \$500 for all other dependents

**Charitable Deductions** – NO deduction for non-itemizers

**Child Care Credit (daycare)** – maximum \$600 per child up to 2 children or \$1,200

**EITC with NO Children** – Available only to low income taxpayers age 25 – 65

**Electric Vehicle (EV) Credit** – Credits of up to \$7,500 are available for certain qualified NEW vehicles (dealership must provide certification). You must provide that paperwork. The credit has been expanded to include more vehicles including certain qualified USED vehicles. Not all taxpayers nor all electric vehicles are eligible for the full or even partial credit (see our website for details).

**Residential Energy Credit** – Certain energy efficient improvements to your primary residence are still eligible for a now expanded tax credit (\$1,200 annual - no lifetime limit). Bring receipts and see our website for details. More generous credits are available for solar-related improvements (see our website for details).

**Virtual Currency (VC/Digital Assets)** – You must report any/all sales, exchanges, or uses of virtual currency. See website (Special Notice 2021-2) for detailed information.

**1099-K, Online Sales** – IRS is now tracking online sales activity. If you receive a 1099-K, you MUST provide all 1099-Ks and report that activity. See enclosed website (Special Notice 2021-2) for detailed information.

**Healthcare Exchange** – While there is NO penalty for being uninsured, there is still additional paperwork required for those who had health coverage through the Healthcare Exchange. There is a reconciliation process IF you received any premium assistance from the government. You may be entitled to additional credits OR you may have to pay back some or all of the assistance you received. **\*\*You MUST provide all 1095-A forms issued from the agency.** There will be additional charges for the required paperwork

**Home Office Expenses** – Just a reminder, that there is NO deduction for unreimbursed expenses incurred by an employee working remotely. Employer reimbursements may be tax free.

For those taxpayers eligible to claim the Earned Income Tax Credit, the Child Tax Credit, the American Opportunity Tax Credit or HOH filing status, additional documentation may be required in order to secure the tax benefits. **The processing of returns containing these items may be delayed until mid-February, as in prior years.**

**\*\*\*All new dependents on your tax return will require birth certificate and social security card\*\*\***

**\*\*See Back Page for Documentation Requirements\*\***

## INFORMATION NEEDED TO PREPARE YOUR TAX RETURNS

### In addition to page 1 items

1] All W-2 (wages), F-1099-R (pension), W-2G (gambling winnings), F-1099-NEC/MISC (contract labor), F-1099-INT (interest earned), F-1099-DIV (dividends earned), 1099-K (online sales) along with any K-1's (partnership, Sub-S, trust/Estate income.)

a] Cancellation/Reduction of debt (Form 1099-C). (**credit card, home loans, etc**) This is reportable income.

b] Short sale, foreclosure on or repossession of real estate. (Form 1099-C or 1099A) May be taxable.

2] Statements showing the amount of **unemployment** or social security (or SSI) benefits received.

**\*\*\*\*Unemployment recipients may have to access & print their tax statement via their online account.\*\*\*\***

3] ITEMIZED DEDUCTIONS (Sch A):

**Medical Expenses Paid:**

|                  |    |  |
|------------------|----|--|
| Health Insurance | \$ |  |
| Other Expenses   | \$ |  |

**Real Estate Taxes Paid: *Bring tax bill***

|                            |    |  |
|----------------------------|----|--|
| Primary Residence          | \$ |  |
| Other property(non-rental) | \$ |  |
| *Sales Tax(large purchase) | \$ |  |

**\*bring receipts**

**Mortgage Interest Paid: (F-1098's)**

|                      |    |  |
|----------------------|----|--|
| Primary Mortgage     | \$ |  |
| Equity/2nd Mortgages | \$ |  |

**Charitable Contributions: *MUST have receipts***

|                         |    |  |
|-------------------------|----|--|
| Cash/Checks             | \$ |  |
| Non-Cash Items Value ** | \$ |  |

**\*\* IF OVER \$500. BRING DETAILED RECEIPTS STATING VALUE OF ITEM(S).**

**Employee Exp.'s:**

|                      |     |
|----------------------|-----|
| Union/Prof. Dues     | N/A |
| Job Education        | N/A |
| Small tools          | N/A |
| Uniforms             | N/A |
| Safety boots/clothes | N/A |
| *Other               | N/A |

**\*currently suspended**

4] Child care expenses, including REQUIRED information: Name, address and Tax ID# or SS# of each provider.

a) Required even if you had pre-tax dependent care assistance through your employer

5] Any other items of income or expense you feel may be applicable to your tax return, including:

a) Cost of college tuition (**Form 1098-T required**) and fees paid for yourself or dependents, including books and classroom materials.

**Student account activity statement or other proof of payment and book receipts are required.**

**You must download both from the student's online account (Bursar).**

**More information is available on our web page. [www.bermansons.com](http://www.bermansons.com)**

b) College loan interest paid (**include Form 1098-E**).

c) Health Savings Account (HSA) - **must bring Forms 1099-SA and 5498-SA**

**\*\* IN ADDITION \*\***

If you sold stock or mutual fund shares, virtual currency/digital assets, or **exercised employee stock options**, you must obtain **and provide** complete 1099B including gain/loss detail on stock/fund sales from brokerage firm.

If the information is not provided on a 1099-B form (from brokerage firm), we need all purchase and sales paperwork.

\*\*These may be issued after February 15th. May only be available through online account.

**If you bought OR sold a home or investment real estate during the year, please bring:**

- Closing papers from the SALE and original purchase papers if investment property (or second home) was sold.
- Closing papers from the PURCHASE of any new property.

If you are involved in any of the following, we have special worksheets that will help you gather the proper tax information.

**Please call our office for any of the following worksheets you may need, if they were not included with this letter.**

**Most of these worksheets can be downloaded from our Web page. [www.bermansons.com](http://www.bermansons.com)**

- [A] Use of automobile/truck in your unincorporated business.
- [B] Purchase of rental property (**bring closing papers.**) Includes conversion of residence to rental property.
- [C] Rental Income/Expenses
- [D] Self-employment income - specify type of business as we have some custom worksheets.
- [E] Exclusive use of a **home office** to operate a business, perform substantial administrative duties for your business OR use of your home to provide daycare services.